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Members Present: Richard P. McDermott, Selectman
Larry M. Smith, Chairman
James E. Ziolkowski, Vice Chairman

Motion to enter Nonpublic Session made by R. P. MCDERMOTT seconded by J. E. ZIOLKOWSKI for the purpose of reviewing unsealed nonpublic session minutes of 6/15/11 through 6/15/16 for release, in conjunction with a Right to Know Law request by Attorney Scott E. Hogan, representing a citizen's group "Hampton Falls – Did You Know."

Specific Statutory Reason cited as foundation for the nonpublic session:

RSA 91-A:3, II (a) *The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, **unless** the employee affected (1) has a right to a public meeting, and (2) requests that the meeting be open, in which case the request shall be granted.*

RSA 91-A:3, II(b) *The hiring of any person as a public employee.*

RSA 91-A:3, II(c) *Matters which, if discussed in public, would likely affect adversely the reputation of any person, **other than a member of this board**, unless such person requests an open meeting. This exemption shall extend to include any application for assistance or tax abatement or waiver of a fee, fine or other levy, if based on inability to pay or poverty of the applicant.*

RSA 91-A:3, II(d) *Consideration of the acquisition, sale or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community.*

RSA 91-A:3, II(e) *Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed against this board or any subdivision thereof, or against any member thereof because of his or her membership therein, until the claim or litigation has been fully adjudicated or otherwise settled*

RSA 91-A:3, II(i) *Consideration of matters relating to the preparation for and the carrying out of emergency functions, including training to carry out such functions, developed by local or state safety officials that are directly intended to thwart a deliberate act that is intended to result in widespread or severe damage to property or widespread injury or loss of life.*

Roll Call vote to enter nonpublic session:	Richard P. McDermott, Selectman	Y
	Larry M. Smith, Chairman	Y
	James E. Ziolkowski, Vice Chairman	Y

Entered nonpublic session at 9:30 a.m.

Motion to leave nonpublic session and return to public session by L. M. SMITH, seconded by R. P. MCDERMOTT

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Motion: Passed

Public Session reconvened at 10:52 a.m.

For those nonpublic session minutes listed below that had been previously unsealed, the Board made the following motion to reseal.

MOTION: To reseal the nonpublic meeting minutes of:

01/16/15	01/15/14	03/18/15	07/15/15	11/04/15
06/17/15	01/24/14	04/01/15	08/04/15	11/19/15*
04/17/13	07/30/14	04/15/15	09/16/15	12/02/15
04/25/13	08/20/14	05/20/15	10/07/15	12/16/15
10/16/13	09/17/14	05/20/15	10/15/15	03/16/16
01/09/14	02/18/15	06/17/15	10/29/15	04/17/16

MOTION: L. M. SMITH

SECOND: J. ZIOLKOWSKI

Passes

SOLID WASTE ORDINANCE – PROPOSED AMENDMENT(S): The Board reviewed the Town’s Ordinance as adopted in 2015 and made amendments with regard to:

- Emphasizing that commercial waste of any type generated within the Town is prohibited from disposal at curbside and on Household Waste Collection Days.
- Removing indication that recyclables can be disposed of at the Brush Dump during Dump Attendant hours.
- Identifying that the term “user” relates to resident of the Town of Hampton Falls.
- Adding information relating to disposal of mercury products and alkaline and lithium batteries at the shed located at the Town’s Brush Dump on Household Waste Collection Days.

The Board also reviewed a document outlining acceptable items for disposal on Household Waste Collection Days. This document is meant as a tool for the Selectmen to easily identify acceptable and prohibited items for disposal and the fee(s) associated with each item. A statement was added stating that “commercial waste of any type generated within the Town is prohibited from disposal at curbside and on Household Waste Collection Days.” Other clarifying changes were identified and will be made.

Lengthy discussion took place with regard to permitting the disposal of wood generated from households on Household Waste Collection days. The types of wood would be limited to those allowed by the disposal contractor, or, in other words, wood that can be burned. Wood, not accepted by the disposal contractor to include, but not limited to, painted or pressure treated wood would be prohibited for disposal.

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Discussion included the amount of wood allowed, fees associated, the size of vehicles used for disposing of wood, the number of allowable trips, etc. These matters were taken into consideration based on the experience of past Household Waste Collection Days, the costs associated with those two days as well as the offsetting revenue obtained for disposal of certain items. The Board agreed to consider a fee for wood disposal based on the size of the vehicle (car, truck, trailer).

Additional discussion took place with regard to the need for a dump sticker to participate on Household Waste Collection Days. It was suggested that dump stickers be required for participation in disposal of brush only (Saturdays, April 1 through November 30). It was further suggested that a fee, per trip, based on the size of the vehicle be charged for participation on Household Waste Collection days in lieu of the need to purchase a three-year dump sticker. This would alleviate the need for persons to purchase and obtain a three-year dump sticker from the Town Clerk's office and/or purchase another due to a misplaced or lost sticker. Other fees would still apply to those items listed on the Fee Schedule (i.e., Freon removal, tire, propane tank, electronics/other disposal).

The Board agreed to consider these ideas for further discussion at a future work session. It was noted that a large sign is needed that identifies PROHIBITED items (stumps, commercial, industrial, construction, demolition and hazardous waste).

L. Ruest noted that the Town has posted a listing of other options for disposal on its website for residents to consider rather than waiting for the two days each year.

ELM TREES: L. M. Smith reported that it is time to place an order for elm trees in order to receive delivery in 2020.

MOTION: To place an order of 100 elm trees at the discounted price of \$40 per tree for a one and one-half inch caliper tree from the Liberty Elm Institute.

MOTION: L. M. SMITH

SECOND: R. P. MCDERMOTT

UNANIMOUS

CAPITAL IMPROVEMENT PROGRAM COMMITTEE: L. M. Smith reported that Todd Santora, Chairman of the Planning Board, did not reappoint the Town Administrator as member of the Capital Improvements Plan Committee. T. Santora has indicated he does not want her vote on that Committee and feels that the Town Administrator should be required to continue to perform the administrative work that she has done as a Committee member in the past.

L. Ruest provided the Board with a history of the manner in which Committees have provided minute taking and assigned tasks within the membership of the Committee to include a description of the types of documentation used by the CIP Committee.

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L. Ruest will send CIP documents in electronic form as requested by T. Santora and L. M. Smith will contact T. Santora to schedule a meeting of the Planning Board Chair, Planning Board Vice Chair, Selectmen Chair and Town Administrator.

RIGHT TO KNOW LAW REQUEST: The Board acknowledged a July 26, 2016 right to know law request from Margaret Allen, 17 Hillcrest Drive, for emails and governmental records relating to abatements, tax credits and exemptions by property for years 2006 through 2016.

Motion to adjourn at 12:30 p.m. by R. P. MCDERMOTT, seconded by J. E. ZIOLKOWSKI

Motion: PASSED